BARWICK in ELMET & SCHOLES PARISH COUNCIL 2/2026-27

MINUTES of a MEETING OF THE PARISH COUNCIL
held on Monday 1st June 2026 at 7pm in Barwick in Elmet Miner's Institute.

PRESENT:	Councillor	Stella Walsh (Chair)		
	Councillors	Pam Beresford	Phil Maude	Chris Shoesmith
		Catherine Flynn	Kinga Ragg	Paul Walsh
		Brian Foxcroft	Paul Remmer	

In attendance: Ward Cllrs. Sam Firth and Angela Wallis, two representatives of Barwick and Scholes Football Club and the Clerk.

Cllr. S. Walsh thanked everyone for coming.

1 ELECTION OF VICE CHAIR OF THE COUNCIL FOR THE ENSUING YEAR.
It was **resolved** that Cllr. Shoesmith be elected as Vice Chair, all in favour.

2 APPOINTMENT OF SOMEONE TO TAKE THE MINUTES IN THE ABSENCE OF THE CLERK.
This agenda item was no longer necessary as the Clerk was present.

3 APOLOGIES.
There were apologies from Cllr. Dales.

4. PUBLIC PARTICIPATION.
The two representatives of the football club raised their issues under agenda item 8.4

The newly elected Ward Councillor, Angela Wallis, was congratulated on her election. She had a particular interest in the Parish as a former resident with a son living in Scholes and parents living in Barwick in Elmet, her father being a former Chair of the Parish Council (PC).

There was a lengthy discussion on various issues including Ward Cllr. support for Scholes in Bloom's twenty-fifth anniversary and discussion about proposals for Manor House (see agenda item 8.7 below). There were discussions about plans for the use of the former surgery in Scholes as a home for looked after children. This would go to the Planning committee for determination. Councillors questioned why case officers (who prepare a report) decide some cases and not others Concern was expressed that the level of redaction in the planning documents made it challenging to make an informed decision A new public consultation on the Leeds Local Plan is likely to take place (possibly in the winter) which is needed as new legislation had invalidated the public consultation the previous summer. Cllr. Firth announced that he is the Chair of the Strategic Planning Committee. This Committee would be considering the Local Plan and grey belt. There was also discussion about the Barwick playground. Ward Cllr. Ryan Stephenson would attend the next PC meeting.

5. DECLARATIONS OF PECUNIARY INTEREST.
There were no new declarations of pecuniary interest, however, all Councillors were reminded to check their published declarations to ensure that they were fully up to date as part of an annual check.

6 MINUTES OF THE PREVIOUS MEETING.
It was **resolved** that the minutes of the meeting of the ANNUAL Parish Council (PC), 1/2026-27, held on 11th May 2026 (894-898) having been circulated, be approved and that the Chair be authorised to sign subject to the following correction; Thomas Bliss was no longer involved with the Peace Flame (item 6, page 894 refers).

7 ACTION TRACKER.

The Action Tracker had been circulated to all.

a. **Barwick Playground proposals (A1), Inclusive access to Scholes Lodge Field (A93), the closure of Scholes Surgery (A116)**, **Barwick Beer Festival (A128)** and **Plans by Scholes 1st. Scouts to have a storage container (A132)** were agenda items in their own right – see below.
b. **External letter box (A119)** was ongoing.
c. **Proposals for developments in Scholes (A95).** The Outer North East Town and Parish Council meeting on 25th June 2026 reported in the last minutes was still going ahead.
d. **Verity Strip (A120).** Cllr. Remmer had tried to get in touch with his contact, but it looked like he had retired. Cllr. Remmer would try alternative contacts.
e. **Footway on the opposite side of the road to the houses on Leeds Road (A122).** Ward Cllr. Firth agreed to press for this work to be expedited.
f. **Electric bicycles in public places (A129).** The Clerk had had a reply from Vicky Nunns of Leeds City Council (LCC) Parks who would investigate this and advise accordingly.
g. **Damage to the whips in Scholes Lodge Field (A130).** This item would be considered completed and taken off the Action Tracker.
h. **Lloyds Bank account mandate change (A131).** The Clerk would meet with Cllr. Beresford to show how to authorise payments.
i. **Scholes Goal Posts (A133).** Cllr. P. Walsh had a friend who would repair these for considerably less than the cost of buying replacement parts. The representatives of the football club noted that their agreement made the cost their responsibility and sought support with this. It was agreed that the PC would help with funding.
j. **Christmas Lights (A134).** This would be an agenda item for the July meeting.
k. **Closed Circuit Television and Pavilion Wi-Fi (A135).** The Clerk had made his third visit to the EE Mobile shop in Cross Gates and had purchased a replacement router. He would test this at home and then take to the Pavilion to go into the loft space. Cllr. P. Walsh was available all week and would liaise with the Clerk to ensure there was support when he went into the loft space

8 OTHER ITEMS

In accordance with Standing Order 10a(vi), the Chair changed the order in which items were taken and moved item 8.9 to be taken alongside item 8.2.

8.1 Plans by Scholes 1st. Scouts to have a storage container in the Scouts area.

Consideration was given to a request by Scholes 1st. Scouts to have a storage container on their land. They had sent a short video to explain where the storage container would go. The video mentioned bunks and Councillors were not in favour of using the storage container as sleeping accommodation. It was also suggested that any granting of permission should stipulate that the storage be solely for equipment related to Scouting, that there be no sub-letting to other organisations and that permission be conditional on removal of the storage container at the end of the lease. They therefore would be invited to the July meeting to address these concerns prior to any decision being taken and requested to submit written details of the proposed use of the container a week before the meeting.

8.2 Barwick Beer Festival.

It was noted that the Barwick Beer Festival would be held on Saturday 12th September 2026 and they had requested permission to erect a marquee on part of the football pitch and to use the Village Hall car park. The Clerk would check with

Garforth Villa Football Club who would have their first game of the season the following weekend whether they were happy with this.

8.9 Grant application from Barwick Beer Festival.
There was no majority support for a resolution to award a grant of £600 to Barwick Beer Festival. A revised proposal got majority support and it was therefore **resolved** to award a grant of £300.

8.3 Grants policy.
A revised Grants Policy had been circulated taking into account feedback from the previous meeting. It was **resolved** to adopt this draft as the updated Grants Policy subject to bullet point five being removed as this duplicated part of bullet point nine.

8.4 Barwick and Scholes Football Club.
The Football Club were pleased to report that they had had plenty of players signing up for the 2026-2027 season, easily enough to field a side (and had been unbeaten in 2026). The PC were pleased to hear this news. The Club were disappointed that they had heard nothing from the Community Fund regarding their grant application for new football kit. Cllr. P. Walsh advised that this had been declined because they had already bought the kit before applying. Cllr. S. Walsh apologised to the Club for the damage caused by the water leak in the Pavilion at the beginning of the year, however, the cleaner had taken the wet kit home and washed and dried it. It was agreed that the Club could erect removeable advertising boards subject to appropriate risk assessments being carried out and on the understanding that any content deemed inappropriate by the PC be immediately removed upon request. They also asked about having nets behind the goals to prevent footballs (costing £25 each) from getting burst by the hedge. See also agenda item 7i above regarding the goal posts.

8.5 Replacement, repair or otherwise of the broken goalposts on Jack Heaps Field.
The broken goal posts had been fully dismantled, and the parts relocated to Barwick Changing Rooms. However, someone had used the net on one of the pair of goal posts moved by Garforth Villa in 2025 from the football pitch to Jack Heaps Field. As this gave provision for football goal posts with a net, it was **resolved** not to order the spare parts needed to repair the broken goal post. The asset register would be updated accordingly, and the Clerk would try to sell the broken post for scrap.

8.6 Scholes Lodge Field Subcommittee.
It was agreed to retain the Scholes Lodge Field Subcommittee. This would meet annually. The membership would be Cllr Remmer (Chair), Cllrs. Beresford, Dales, P. Walsh and S. Walsh and Janet Horkan (resident).

8.7 Parish Council response to the consultation on securing medical care in Scholes.
There was a long discussion about the consultation on securing medical care in Scholes and whether to submit a formal PC response. Cllr. S. Firth addressed questions and comments from Councillors. There were comments about car parking (Saint Philip's Church Parochial Church Council had been asked to consider allowing the church car park to be used with Main Street to be used if that car park was full). It was noted that many patients having found other surgeries might not come back. There was insufficient car parking at Manston surgery. Scholes village had multiple venues for hire which were underused with the Village Hall in particular struggling. Laundry and toilet facilities in the Manor House would be retained under the proposed conversion and the £5 supplement users pay for these facilities would be waived and parachute payments for hirers to move to the Village Hall. The National Health Service would cover the £45,000 cost of conversion and subsequent restoration. The

proposed use of Manor House would be temporary (two to three years). Taking all the above into account, it was **resolved** to wait until the results of the consultation were known before making an agreed PC response. There would be an appropriate item on the agenda for the July meeting when the draft planning application might also be ready.

8.8 Giving inclusive access to the Main Street entrance to Scholes Lodge Field.
A drawing had now been received and circulated. The proposal moved the stile but fell short of giving the level of inclusive access the PC wanted. It was agreed that the architect be asked to meet Cllrs. Foxcroft and S. Walsh onsite to discuss an alternative design which was in keeping with the purpose of moving the stile.

8.10 Reports of meetings/training attended.
There were no meetings attended since the May meeting to report.

8.11 Safeguarding report.
Cllr. P. Walsh stressed that reports of anything untoward must be made directly to the Police, individual Councillors will not deal with speculative allegations.

8.12 Risk Assessments
Concerns from Scholes Bowling Club about golf balls (and footballs) landing on the green were noted and any increase in such activity would be addressed. There would be an article in the newsletter and messages on Facebook advising people not to use the sports pitches for hitting golf balls. Cllr. Beresford would make a direct approach to someone she had seen using Barwick pitch in this way.

9 PLANNING MATTERS
There were no planning matters which had been referred to the Clerk as agenda items.

10 FINANCES

10.1 Approval of invoices and payments made or to be made for June and July 2026.

- The Responsible Financial Officer (RFO) had circulated a bank reconciliation and a list of anticipated payments showing anticipated manual payments for June 2026 and anticipated automated payments for July 2026. The report included payments made on the PC credit card.

- It was **resolved** to approve these payments.

- Automated payments due in June had been approved at the May meeting, (it was noted at the time that these can be variable amounts and the actual amount taken sometimes differed from the anticipated amount reported at the time)

- Contractual payments such as the Clerk's salary were not included in the list of anticipated payments.

10.2 Internal Auditor's report.
It was noted that the Internal Auditor had completed the Annual Internal Audit Report page of the Annual Governance And Return (AGAR) document and that there were no issues of concern (he had not made any additional comments).

10.3 Formal approval of the 2025/26 Annual Governance Statement (AGAR 2025/26 Part 3).

It was **resolved** to formally approve the 2025/26 Annual Governance Statement (AGAR 2025/26 Part 3). All in favour.

10.4 Formal approval of Accounting Statements 2025/26.
It was **resolved** to formally approve the Accounting Statements 2025/26, all in favour.

11 CRIME REPORT

The next Police and Communities Together (PACT) meeting would be at Wetherby Police station on 4th June 2026 at 6:30pm. Cllr. Foxcroft agreed to attend as the representative of the PC.

12 DATES OF FUTURE MEETINGS

Date	Time	Meeting	Venue
6th July 2026	7pm	**Parish Council meeting**	Scholes Sports Pavilion
8th June 2026	7pm	**Communication strategy meeting**	Scholes Sports Pavilion
18th June 2026	7pm	**Yorkshire Local Councils Associations (YLCA) Leeds Branch meeting.**	Clifford Village Hall
13th July 2026	7pm	**Finance and General Purposes Committee**	Scholes Sports Pavilion

There being no further business the meeting closed at 8:30pm.

Signed

6 July 2026