BARWICK in ELMET & SCHOLES PARISH COUNCIL 5/2026-27

MINUTES of a MEETING OF THE PARISH COUNCIL
held on Monday 5th October 2026 at 7pm in Scholes Sport's Pavilion.

PRESENT:	Councillor	Stella Walsh (Chair)		
	Councillors	Karen Dales	Brian Foxcroft	Kinga Ragg
		Catherine Flynn	Phil Maude	Paul Remmer

In attendance: Three residents and the Clerk.

1 APOLOGIES.
There were apologies from Cllrs. Beresford, Shoesmith and P. Walsh.

2. PUBLIC PARTICIPATION.
One of the residents expressed an interest in one of the vacant positions. The Clerk would send her the documents she would need to sign. Meanwhile, the November newsletter would advertise vacant positions. Cllr. Ragg expressed reservations about a Scholes resident filling a vacancy in the Barwick Ward.

The other two residents were members of the Christmas Lights Working Party with a specific interest in agenda item 6.4.

3. DECLARATIONS OF PECUNIARY INTEREST.
None.

4 MINUTES OF THE PREVIOUS MEETING.
It was **resolved** that the minutes of the meeting of the Parish Council (PC), 4/2026-27, held on 7th September 2026 (908-911) having been circulated, be approved and that the Chair be authorised to sign.

5 ACTION TRACKER.
An Action Tracker listing all outstanding actions and recording progress (or otherwise) on each action had been circulated to all and the contents were noted. Chaser emails would be sent where necessary.

6 OTHER ITEMS

In accordance with Standing Order 10a(vi), the Chair changed the order in which items were taken and advanced item 6.4 to be taken ahead of item 8.1.

6.4 Christmas Lights provision for 2026.
The Christmas Lights Working Party had met and Cllr. Dales had circulated a fully costed report. The proposals were largely supported but there was concern that there was no provision for the trees in Barwick to be lit. It was **resolved** to accept an amendment to the original proposal to include tree lighting in Barwick with additional funding of £500 coming from each of the two Environment Funds. It was also **resolved** that an application be made to the Well Being Fund. The members of the Working Party were thanked for their contribution.

6.1 Barwick Beer Festival 2027.
It was **resolved** to agree to a request by Barwick Beer Festival to use the top part of the football pitch for a marquee on 4th September 2027.

6.2 Bicycles on Hall Tower Field.

The six months' ban on bicycles on Hall Tower Field agreed at the meeting of 13th April 2026 (item 6.5, page 890) had now ended and this was reviewed in accordance with that resolution. It was **resolved** continue the ban and review it again after a further period of six months and in the meantime, check that appropriate signage was in place.

6.3 Ban on bicycles on the Multi Use Games Area (MUGA).

Bicycles were already banned from the MUGA, new appropriate signage would be put up.

6.5 Payroll.

It was noted that the resident who does the payroll free of charge would be stepping down from April 2027. Cllr. Ragg had spoken to him about this and he had recommended two companies who provide payroll services, Cllr. Ragg would forward the details and the Clerk would get quotations. Additionally, the PC's licence for the use of the accounting software (Intuit Quickbooks) was done through this resident. There were three licences in total.

6.6 Pavilion hire charges.

The six months' price freeze on hire charges agreed at the meeting of 13th April 2026 (item 6.15, page 891) had ended. It was **resolved** to keep the prices unchanged for a further six months.

6.7 Concerns about parking on Main Street near the New Inn Public House and at the junction of Aberford Road and Chapel Lane.

Cllr. S. Walsh had attended a Lord Mayor's event (see 6.12 below) and advised the meeting that there was a way of reporting such matters.

6.8 Grass cutting on Hall Tower Hill.

A decision had been taken at the PC meeting of 11th May 2026 not to cut Hall Tower Hill mound (item 8.5 page 896). Brambles and tree saplings were now growing in the uncut area. The Clerk would get quotations for the next meeting for grass cutting services.

6.9 Scholes Lodge Field matters.

To consider Scholes Lodge Field matters as follows;

a. To consider the request for an area for football nets.
   It was **resolved** that posts (no nets) be provided. There was no need to buy any as posts were already available. There would be liaison with the family who had enquired about this.
b. Boundary wall with 1 Scholes Lodge Lane.
   Cllr. Maude had made a site visit and located the area of loose copping stones on the boundary wall reported by the resident of that property. He had also established that the wall was owned by the PC. It was therefore **resolved** that Cllr. Foxcroft take a look and carry out the repairs. Cllr. S. Walsh would meet with him to show him the location.
c. Complaint of vegetation encroachment from Scholes Lodge Field onto 330 Leeds Road.
   Cllr. S. Walsh had spoken to the resident who had raised this concern and a plan of action had been agreed. Action would be taken to address this in the winter when the vegetation had died back.

6.10 Inspection of all trees on Parish Council land.

As the last inspection was in 2021, the Clerk would get a quote for a full inspection.

6.11 2026 Annual playground inspection.

Cllr. Remmer agreed to look at the report and recommend appropriate action if necessary.

6.12 Meetings/training attended.

- Cllr. S. Walsh had attended a Lord Mayor's event and used the opportunity to flag concerns about inadequate bus services in both villages.
- Cllr. Remmer would be attending a meeting on 12th October at 5:30pm regarding the East Leeds Extension.

6.13 Safeguarding report.

In the absence of the Safeguarding Officer, there was nothing new to report.

6.14 Risk Assessments.

Risk assessments of the Scholes outdoor gym equipment and MUGA and of Barwick playground were being done regularly. There were concerns about uneven kerbstones between the Verity Strip and the road to the Primary School which would be considered at the November meeting. The tennis net had been taken down for the winter and the end changing room had been painted following water damage in January due to a burst pipe.

7 PLANNING MATTERS

- 26/04859/FU - 55 Belle Vue Avenue, Removal of a conservatory; addition of a roof light to front and dormer windows to front and rear, forming rooms in roof space; alterations to render finish; alterations to doors and windows including removal of door to side.

There were concerns that there were roof lights to the front of the property and it was therefore resolved to **object** to the proposal for this reason.

8 FINANCES

8.1 Approval of invoices and payments made or to be made for October 2026.

- The Responsible Financial Officer (RFO) had circulated a bank reconciliation and a list of anticipated payments showing anticipated manual payments for October 2026 and anticipated automated payments for November 2026. The report included payments made on the PC credit card. Since the report had been circulated, five more invoices had been received, being grass cutting of Hall Tower Field (£115 + VAT) and Scholes Lodge Field (£138 + VAT), strimming the grass on the steps of Hall Tower Hill (£50 + VAT), the mould removal/repainting of the ceiling in the changing room referred to in item 6.14 above (£200) and a £50 Pavilion deposit refund (the latter being for the personal trainer who, after many years, would no longer be using the Pavilion). The cleaner was thanked for the repainting work.

- It was **resolved** to approve these payments.

8.2 Thank you gifts for members of the newsletter delivery team.

It was **resolved** to purchase of a tub of chocolates as a thank you to each member of the newsletter delivery team under Section 137 of the Local Government Act.

9 CRIME REPORT

The next Police and Communities Together (PACT) meeting would be on 6th October 2026. There was otherwise nothing to report.

10 DATES OF FUTURE MEETINGS

Date	Time	Meeting	Venue
2nd November 2026	7pm	**Parish Council meeting**	Barwick in Elmet Miner's Institute
12th October 2026	7pm	**Finance and General Purposes Committee**	Scholes Sports Pavilion
26th October 2026	7:30pm	**Playing Fields Committee**	Barwick Miner's Institute

There being no further business the meeting closed at 8:38pm.

Signed

2 November 2026